**WEST AFRICAN COLLEGE OF PHYSICIANS**

**FACULTY OF INTERNAL MEDICINE**

**REQUIREMENTS FOR SUBSPECIALTY ACCREDITATION IN DERMATOLOGY**

**TRAINING INSTITUTIONS**

All Training Institutions admitting doctors for the sub-specialty training in Dermatology must be accredited by the West African College of Physicians -WACP

1. **Accreditation in General Medicine**

Any institution of department applying for accreditation in the sub-specialty of Dermatology must have been accredited for General Medicine to assure appropriate back-up training in other related specialties in Internal Medicine. They should therefore possess all the facilities required for accreditation in General Medicine. (**M**)

There shall be no basis for **sub-specialty accreditation** if the criteria above are not met.

2. **Dermatology Unit**

There must be a well established Dermatology unit with a minimum of two Consultant Dermatologists one of which should preferably be a Fellow of the West African College of Physicians of not less than 5 years post-fellowship qualification. There shall be at least one Senior Resident and two Junior Residents in the Unit. (**M)**

3. **Dermatology clinic**

1. There should be a well established Dermatology clinic run by the Consultant staff and resident doctors. (**M**).
2. At least two (2) Consultant Clinics per week where general Dermatology cases leprosy, STD and AIDS cases are seen. (**M)**
3. A treatment room attached to the clinic where simple procedures such as skin biopsy, lumpectomy, shave excision, nail avulsion, curettage, electrocoagulation, cryosurgery, intralesional injection, woods lamp examination, Patch Test, lepromin test, Prick test, and other intracutaneous/intradermal tests can be performed. (**M)**
4. At least two (2) well–lit consulting rooms equipped with the following: (**M)**

X- Ray viewing box

Sphygmomanometer

Stethoscopes

Diagnostic set

Examination couch

Screen

Pen Torch

Hand lens (Magnifying glass)

Skin biopsy kit

4. **Administrative Structure and Facilities**

The Department must have a Head of Department, a Director of Training and a complement of administrative staff. Each Consultant must have an office. (**M**)

5. **Teaching Aids**

The Department must have seminar room, an optional departmental library, residents’ room, audiovisual aids (multimedia, slide and overhead projectors) and computer systems preferably with internet access facilities. At any point in time there shall be a minimum of 5 full time consultants in the department. (**M**)

6.  **Support Departmental Consultant Staff**

There shall be a Consultant providing full-time coverage in the recognized sub-specialties of:

i) Endocrinology (**M**)

ii) Respiratory Medicine (**M)**

iii) Gastroenterology (**M**)

iv) Renal Medicine **(M)**

v) Neurology (**M**)

vi) Cardiology **(M)**

vii) Hematology/ Oncology **(D)**

viii) Microbiology / Mycology (**D)**

ix) Acute /Critical Care Medicine (**D)**

x) Clinical Pharmacology & Therapeutics (**D**)

xi) Infectious Disease (**D)**

xii) Geriatrics (**D)**

The minimum acceptable functional Consultant unit shall consist of a Consultant, a Resident and a House Officer. A sub-specialty unit shall have a minimum of 10 Hospital in-patient beds**. (M)**

7. **In-Patient Facilities.**

Facilities in each ward should include: Nurses’ station, Sister’s office, Residents, room, side laboratory, ECG room, linen store, treatment room, and kitchenette, patient’s day room, clean utility/sterilizing room, dirty utility room, sluice rooms, toilets and showers or baths. There should be functioning wheel chairs and trolleys. Visitors’ chairs should be provided. Equipments and instruments for the performance of bedside procedures such as urethral catheterization, dressing changes, lumbar puncture, cut down and liver biopsies should be readily available in sterile packs. (**M)**

8. **Beds**

There should be a minimum of 10 beds for admitting patients in the unit. (**M)**

9. **Diagnostic Facilities**

(a) **Radiology Services:** A well established radiology department with at least two (2) full-time Consultant Radiologists **(M).**

Should be able to provide Plain x-ray and Ultrasonography services to all parts of the body (**M)**

Should have facilities for Contrast studies of the gastro-intestinal tract and genito-urinary system **(M)**

Should have facilities for Fluoroscopy, Angiography, Computerized tomography and MRI**. (D)**

(b) **Blood Gas Analysis:** There should be facilities for blood gas analysis within the institution. **(D)**

(c) Mycology & histopathology services must be available within the hospital complex **(M)**

(d)A slide laboratory in the clinic with facilities for performing skin snips, scraping, slit & smear, direct KOH mounts, wet preparations for urethral & vaginal smears, gram stain, Tzank smears, and urinalysis or a well equipped hospital main laboratory. **(M)**

1. A laboratory Technologist to man the slide laboratory. **(M)**

10. **NURSING PERSONNEL**

There should be provision for at least one Nurse to eight patients in the wards. **(M)**

At least one Nurse for out-patient Clinic with knowledge in basic dermatological nursing. **(M)**

A social worker, but in the absence of a social worker, a trained Nurse with special training in STD and Counseling would suffice. **(D)**

11. **SUPPORT SERVICES**

The institution should have support services from the following departments. Each should be capable of offering relevant services for general medicine practice in a tertiary institution.

a) Social/Welfare services (**M)**

b) Counseling **(M)**

c) Pharmacy (**M)**

d) Occupational therapy (**M)**

e) Physiotherapy **(M)**

f) Medical records (**M)**

g) Dietetics **(M)**

12. **SCORING**

**Mandatory Requirements: 3 points**

**Desirable Requirements: 1 point**

1. **Full Accreditation** the following must be fulfilled.

* A percentage score of **≥ 80%** in **Mandatory Requirements**
* A percentage score of **≥ 80%** in **Desirable Requirements**.

1. **Partial Accreditation**

* A percentage score of **70 - 80%** in **Mandatory Requirements**
* A percentage score of **70 -** **80%** in **Desirable Requirements**.

1. **No Accreditation.**

* A percentage score of < **80%** in **Mandatory Requirements**
* A percentage score of < **80%** in **Desirable Requirements**.